

## Fees and Charges Booklet

2016-17

### KEY

#### VAT indicator

Throughout this booklet the following VAT indicators are used  
Z = zero  
O = outside scope  
E = exempt  
S = standard

#### Statutory or Discretionary indicator

This Booklet is divided into 2 parts;

Part A is Statutory or reasonable charges  
Part B is Discretionary charges

POA - Price on Application

#### Notes on presentation

It is assumed that the date of increase in all cases will be 1st April.

# **Fees and Charges Booklet**

**2016-2017**

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### **Part A Statutory and Reasonable Cost Charges**

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PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>LICENCES</u></b>					
<u>Lotteries and Amusements Act 1976</u>					
<u>Registration of Society Lotteries</u>					
Initial Registration Fee (NB Not subject to renewal)	S	40.00	O	40.00	40.00
Annual fee (Year 1st January to 31st December)	S	20.00	O	20.00	20.00
<b><u>OTHER SALES AND SERVICE CHARGES</u></b>					
Drain Testing - per hour	S	45.00	S	45.00	54.00
Brochure on Principles of Recycling	S	0.30	Z	0.30	0.30

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>FEE SCHEDULE FOR LICENSING IN RESPECT OF EXPLOSIVES AND PETROLEUM LICENSING</u></b>					
<b>PART 1 :</b>					
<b>Section 40(9) as applied to compressed acetylene by the Compressed Acetylene (Importation) Regulations 1978</b>					
Fee for work by Specialist Inspector per hour	S	51.13	O	51.13	51.13
<b>PART 2 :</b>					
<b>Fee payable in respect of Applications for the Granting and Renewal of an Explosives Store Licence, the Registration or Renewal of Registration of Premises Used for Keeping Explosives and the Granting and Transfer of Petroleum- Spirit Licences</b>					
Licence for Sale of Fireworks outside of prescribed period fireworks act	S	500.00	O	500.00	500.00
<b><u>Petroleum ( Consolidation ) Act 1928 c.32</u></b>					
Section 4 ( see notes 2 and 3 ) - annual licence charge to keep petroleum					
Under 2,500 litres	S	42.00	O	42.00	42.00
Over 2,500 litres but not exceeding 50,000 litres	S	58.00	O	58.00	58.00
Exceeding 50,000 litres	S	120.00	O	120.00	120.00
<b><u>Petroleum(Transfer of Licences) Act 1936 c.27</u></b>					
Transfer of petroleum spirit licence	S	8.00	O	8.00	8.00
NOTES :					
1. Part 1 of the Explosives Act					
2. In the case of a solid substance for which by virtue of an Order in Council made under section 19 of the Petroleum (Consolidation) Act 1928 a licence is required, the fee payable under this					
3. The fee payable					
4. The above					

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
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<b><u>THE MANUFACTURE AND STORAGE OF EXPLOSIVES REGULATIONS 2005</u></b>					
Applicati on for Licences					
<u>Regulation 10</u>					
Licence to store explosives - one year's duration	S	178.00	O	178.00	178.00
Renewal of a licence - one year's duration	S	83.00	O	83.00	83.00
<u>Regulation 11</u>					
Registration in relation to the storage of explosives - one year	S	105.00	O	105.00	105.00
Renewal of a licence - one year's duration	S	52.00	O	52.00	52.00
<u>Regulation 16</u>					
a) Varying a licence - varying name of licence of address of site	S	35.00	O	35.00	35.00
b) any other kind of variation - The reasonable cost of the licensing authority of having the work carried out	S	£156 ph	O	156 ph	156 ph
<u>Regulation 20</u>					
Transfer of licence or registration	S	52.00	O	52.00	52.00
Replacement of licence or registration referred to the above if lost	S	52.00	O	52.00	52.00
<b><u>ENFORCEMENT FEES</u></b>					
Abandoning a vehicle. If vehicle is found abandoned, the registered keeper is liable to a Fixed Penalty Notice of £200 Fixed Penalty Notice of £200 becomes £150 if paid in 10 days	S	200.00	O	200.00	200.00
Waste Carriers Licence. Failure to furnish waste carrier licence documents. Fixed penalty Notice of £300 Fixed Penalty Notice of £300 becomes £200 if paid in 10 days	S	300.00	O	300.00	300.00
Waste Transfer Notes. Failure to furnish waste transfer notes. Fixed penalty Notice £300	S	300.00	O	300.00	300.00
Nuisance Parking. Offences relating to vehicles for sale or being maintained on a Public Highway. Fixed Penalty Notice of £100 Fixed Penalty Notice of £300 becomes £200 if paid in 10 days	S	100.00	O	100.00	100.00

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		£		£	£
<u>Massage and Special Treatment Licences</u>					
1. New Licence	S	120.00	O	120.00	120.00
2. Renewed Licence	S	60.00	O	60.00	60.00
<u>Registration of Persons for Exhibition and Training of performing arts</u>					
1. Registration Fee	S	110.00	O	11.00	
2. Copies of Register Entries	S	5.00	O	5.00	5.00
<u>Safety of Sports Grounds Safety Certificate</u>					
1. Application for issue of certificate	S	113.30	O	113.30	113.30
2. Amendment of certificate	S	56.65	O	56.65	56.65
3. Replacement or transfer of certificate	S	52.50	O	52.50	52.50
<b><u>Gambling Licences</u></b>					
<b>Regional casino premises Licence</b>					
Temporary Use Notice	S	500.00	O	500.00	500.00
Occasional Use Notice	S	500.00	O	500.00	500.00
Copy of the Premises Licence	S	25.00	O	25.00	25.00
Notification of change of circumstances fro premises Licence	S	50.00	O	50.00	50.00
Application for Prize Gaming Permit & Family Entertainment Centre Gaming	S	300.00	O	300.00	300.00
- existing operation	S	100.00	O	100.00	100.00
Renewal of Prize gaming Permit & Family Entertainment Centre Gaming Ma	S	300.00	O	300.00	300.00
Change of name on Prize gaming Permit & Family Entertainment Centre Ga	S	25.00	O	25.00	25.00
Copy of Prize gaming Permit & Family Entertainment Centre Gaming Machir	S	15.00	O	15.00	15.00
Application for Club Gaming or Machine Permit	S	200.00	O	200.00	200.00
Application for Club Gaming or Machine Permit (existing holder)	S	100.00	O	100.00	100.00
Application for Club Gaming or Machine Permit (holding Certificate under lic	S	100.00	O	100.00	100.00
Renewal of a Club Gaming or Machine Permit	S	200.00	O	200.00	200.00
Annual fee for Club Gaming or Machine Permit	S	50.00	O	50.00	50.00
Application to Vary Club Gaming or Machine Permit	S	100.00	O	100.00	100.00
Copy of Club Gaming or Machine Permit	S	15.00	O	15.00	15.00

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
<b>ENVIRONMENTAL PROTECTION ACT 1990,PART 1</b> <b>THE LOCAL ENFORCEMENT AUTHORITIES AIR</b> <b>POLLUTION FEES AND CHARGES SCHEME</b>		£		£	£
Initial application fee for authorisation EXCEPT	S	1,579.00	O	1,579.00	1,579.00
- Reduced fee activities ( except VR's)	S	148.00	O	148.00	148.00
- PVR I & II Combined	S	246.00	O	246.00	246.00
- Vehicle refinishers (VR's)	S	346.00	O	346.00	346.00
Mobile Screening and crushing plant	S	1,579.00	O	1,579.00	1,579.00
- for the third to seventh applications	S	943.00	O	943.00	943.00
- for the eighth and subsequent applications	S	477.00	O	477.00	477.00
Substantial changes requiring variation of conditions:	S	964.00	O	964.00	964.00
EXCEPT					
- where the process comprises one or more waste oil burning appliances under 0.4MWth	S	94.00	O	94.00	94.00
- where the process relates to the unloading of petrol into storage tanks at a service station	S	94.00	O	94.00	94.00
- where the change is to implement an upgrading plan	S	141.00	O	141.00	141.00

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<b>ENVIRONMENTAL PROTECTION ACT 1990,PART 1</b>						
<b>THE LOCAL ENFORCEMENT AUTHORITIES AIR</b>						
<b>POLLUTION FEES AND CHARGES SCHEME</b>						
Annual subsistence charge - risked based process fee	Low	S	739.00	O	739.00	739.00
	Medium	S	1,111.00	O	1,111.00	1,111.00
	High	S	1,672.00	O	1,672.00	1,672.00
Reduced Fee Activities	Low	S	76.00	O	76.00	76.00
	Medium	S	151.00	O	151.00	151.00
	High	S	227.00	O	227.00	227.00
PVR I & II Combined	Low	S	108.00	O	108.00	108.00
	Medium	S	216.00	O	216.00	216.00
	High	S	326.00	O	326.00	326.00
Vehicle Refinishers	Low	S	218.00	O	218.00	218.00
	Medium	S	349.00	O	349.00	349.00
	High	S	524.00	O	524.00	524.00
Mobile screening and crushing plant - first & second permits	Low	S	618.00	O	618.00	618.00
	Medium	S	989.00	O	989.00	989.00
	High	S	1,484.00	O	1,484.00	1,484.00
Mobile screening and crushing plant - third to seventh permits	Low	S	368.00	O	368.00	368.00
	Medium	S	590.00	O	590.00	590.00
	High	S	884.00	O	884.00	884.00
Mobile screening and crushing plant - eighth & subsequent permits	Low	S	368.00	O	368.00	368.00
	Medium	S	590.00	O	590.00	590.00
	High	S	884.00	O	884.00	884.00
<u>Transfer And Surrender</u>						
Standard process transfer		S	162.00	O	162.00	162.00
Standard process partial transfer		S	476.00	O	476.00	476.00
New operator at low risk reduced fee activity		S	75.00	O	75.00	75.00
Reduced fee activities: partial transfer		S	45.00	O	45.00	45.00
<u>Temporary transfer for mobiles</u>						
First transfer		S	51.00	O	51.00	51.00
Repeat transfer		S	10.00	O	10.00	10.00
Repeat following enforcement or warning		S	51.00	O	51.00	51.00
<u>Substantial change</u>						
Standard process		S	1,005.00	O	1,005.00	1,005.00
<u>Standard process where substantial change</u>						
Results in a new PPC activity		S	1,579.00	O	1,579.00	1,579.00
Reduced fee activities		S	98.00	O	98.00	98.00



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		£		£	£
<b><u>Alcohol and Entertainment Licences</u></b>					
Main fee levels					
<b>BAND and NON-DOMESTIC RATEABLE VALUE</b>					
A = None to £4,300.00					
B = £4,301.00 to £33,000					
C = £33,001.00 to £87,000.00					
D = £87,001 to £125,000.00					
E = £125,000.00 plus					
<b>Premises Licences</b>					
New Application & Variation					
A	S	100.00	O	100.00	100.00
B	S	190.00	O	190.00	190.00
C	S	315.00	O	315.00	315.00
D	S	450.00	O	450.00	450.00
E	S	635.00	O	635.00	635.00
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (band D & E)					
Annual Charge					
A	S	70.00	O	70.00	70.00
B	S	180.00	O	180.00	180.00
C	S	295.00	O	295.00	295.00
D	S	320.00	O	320.00	320.00
E	S	350.00	O	350.00	350.00
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D and E only)					
<b>Club Premises Certificates</b>					
New Application & Variation					
A	S	100.00	O	100.00	100.00
B	S	190.00	O	190.00	190.00
C	S	315.00	O	315.00	315.00
D	S	450.00	O	450.00	450.00
E	S	635.00	O	635.00	635.00
Annual Charge					
A	S	70.00	O	70.00	70.00
B	S	180.00	O	180.00	180.00
C	S	295.00	O	295.00	295.00
D	S	320.00	O	320.00	320.00
E	S	350.00	O	350.00	350.00

Note: There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5000+), unless conditions apply.

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		£		£	£
<b><u>Alcohol and Entertainment Licences</u></b>					
<u>Additional Fees</u>					
Number in attendance at any one time					
5,000 to 9,999	S	1,000	O	1,000	
10,000 to 14,999	S	2,000	O	2,000	2,000
15,000 to 19,999	S	4,000	O	4,000	4,000
20,000 to 29,999	S	8,000	O	8,000	8,000
30,000 to 39,999	S	16,000	O	16,000	16,000
40,000 to 49,999	S	24,000	O	24,000	24,000
50,000 to 59,999	S	32,000	O	32,000	32,000
60,000 to 69,999	S	40,000	O	40,000	40,000
70,000 to 79,999	S	48,000	O	48,000	48,000
80,000 to 89,999	S	56,000	O	56,000	56,000
90,000 and over	S	64,000	O	64,000	64,000
Additional annual fee payable if applicable					
5,000 to 9,999	S	500	O	500	500
10,000 to 14,999	S	1,000	O	1,000	1,000
15,000 to 19,999	S	2,000	O	2,000	2,000
20,000 to 29,999	S	4,000	O	4,000	4,000
30,000 to 39,999	S	8,000	O	8,000	8,000
40,000 to 49,999	S	12,000	O	12,000	12,000
50,000 to 59,999	S	16,000	O	16,000	16,000
60,000 to 69,999	S	20,000	O	20,000	20,000
70,000 to 79,999	S	24,000	O	24,000	24,000
80,000 to 89,999	S	28,000	O	28,000	28,000
90,000 and over	S	32,000	O	32,000	32,000

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		£		£	£
<b><u>Alcohol and Entertainment Licences</u></b>					
<u>Other Fees</u>					
Application for the grant or renewal of a personal licence	S	37.00	O	37.00	37.00
Theft, loss etc of certificate or summary	S	10.50	O	10.50	10.50
Temporary event notice	S	21.00	O	21.00	21.00
Notification of change of name or alteration of rules of club	S	10.50	O	10.50	10.50
Theft, loss, etc of premises licence or summary	S	10.50	O	10.50	10.50
Change of relevant registered address of club	S	10.50	O	10.50	10.50
Application for a provisional statement where premises being built etc.	S	315.00	O	315.00	315.00
Theft, loss etc of temporary event notice	S	10.50	O	10.50	10.50
Notification of change of name or address	S	10.50	O	10.50	10.50
Theft, loss etc of personal licence	S	10.50	O	10.50	10.50
Application to vary licence to specify individual as premises supervisor	S	23.00	O	23.00	23.00
Duty to notify change of name or address	S	10.50	O	10.50	10.50
Application for transfer of premises licence	S	23.00	O	23.00	23.00
Right of freeholder etc. to be notified of licensing matters	S	21.00	O	21.00	21.00

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
<b><u>LAPPC Charges</u></b>		£		£	£
<b><u>Application Fee</u></b>					
Standard process(includes solvent emissiion activities)	S	1,579.00	O	1,579.00	1,579.00
Additional fee for operating without a permit	S	1,137.00	O	1,137.00	1,137.00
PVRI, SWOBs and Dry Cleaners	S	148.00	O	148.00	148.00
PVR I & II combined	S	246.00	O	246.00	246.00
VRs and other Reduced Fee Activities	S	346.00	O	346.00	346.00
Reduced fee activities: Additional fee for operating without a permit	S	68.00	O	68.00	68.00
Mobile screening and crushing plant	S	1,579.00	O	1,579.00	1,579.00
for the third to seventh applications	S	943.00	O	943.00	943.00
for the eighth and subsequent applications	S	477.00	O	477.00	477.00
Where an application for any of the above is for a combined Part B and waste application add an extra £297 to the above amounts.					
<b><u>Annual Subsistence Charge</u></b>					
Standard process Low	S	739 (*+ 99)	O	739 (*+ 99)	739 (*+ 99)
Standard process Medium	S	1,111 + (*149)	O	1,111 + (*149)	1,111 + (*149)
Standard process High	S	1,672+(*198)	O	1,672+(*198)	1,672+(*198)
Reduced fee activities Low/Med/High	S	76 / 151 / 227	O	76 / 151 / 227	76 / 151 / 227
PVR I & II combined	S	108 / 216 / 326	O	108 / 216 / 326	108 / 216 / 326
Vehicle refinishere any part 2 reduced fee activity or any part 3 reduced fee	S	218 / 349 / 524	O	218 / 349 / 524	218 / 349 / 524
Mobile screening and crushing plant for first and second permits L/M/H	S	18 / 989 / 1484	O	18 / 989 / 1484	18 / 989 / 1484
for the third to seventh permits L/M/H	S	368 / 590 / 884	O	368 / 590 / 884	368 / 590 / 884
eighth and subsequent permits L/M/H	S	189 / 302 / 453	O	189 / 302 / 453	189 / 302 / 453
Late payment Fee	S	50.00	O	50.00	50.00
<b>* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation</b>					
Where a Part B installation is subject to reporting under theE-PRTR	S	99.00	O	99.00	99.00
Regulation add an extra £99 to the above amounts	S	99.00	O	99.00	99.00

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<b>LAPPC Charges</b>					
		£		£	£
<b>Transfer and surrender</b>					
Standard process transfer	S	162.00	O	162.00	162.00
Standard process partial transfer	S	476.00	O	476.00	476.00
New operator at low risk reduced fee activity ( extra one-off subsistence charge-seeArt15(2) of charging scheme)	S	75.00	O	75.00	75.00
Reduced fee activities: partial transfer £45	S	45.00	O	45.00	45.00
<b>Temporary transfer for mobiles</b>					
First transfer	S	51.00	O	51.00	51.00
Repeat following enforcement or warning	S	51.00	O	51.00	51.00
<b>Substantial change</b>					
Standard process	S	1,005.00	O	1,005.00	1,005.00
Standard process where the substantial change results in new PPC activity	S	1,579.00	O	1,579.00	1,579.00
Reduced fee activities	S	98.00	O	98.00	98.00
<b>Reduced Charges due to mothballing or reduced operating levels</b>					
The reduced charge is 40% of the full charge that would otherwise have been payable based on the risk rating at the time of the declaration.					
<b>LAPPC mobile plant charges(Not using simplified permits)</b>					
Number of permits					
1	Subsistence Fee Low/Medium/High	S	618 / 989 / 1484	O	618 / 989 / 1484
2	Subsistence Fee Low/Medium/High	S	618 / 989 / 1484	O	618 / 989 / 1484
3	Subsistence Fee Low/Medium/High	S	368 / 590 / 884	O	368 / 590 / 884
4	Subsistence Fee Low/Medium/High	S	368 / 590 / 884	O	368 / 590 / 884
5	Subsistence Fee Low/Medium/High	S	368 / 590 / 884	O	368 / 590 / 884
6	Subsistence Fee Low/Medium/High	S	368 / 590 / 884	O	368 / 590 / 884
7	Subsistence Fee Low/Medium/High	S	368 / 590 / 884	O	368 / 590 / 884
8+	Subsistence Fee Low/Medium/High	S	189 / 302 / 453	O	189 / 302 / 453

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<b><u>LA-IPPC Charges</u></b>																																																																							
NB – every subsistence charge in the table below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Reugulation																																																																							
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NB Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.																																																																							
Reduced fee activities are; Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4MW																																																																							
<b><u>Newspaper advertisements</u></b> Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.																																																																							

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
<b>LICENCES</b>		£		£	£
Consideration of an application for a licence in writing to erect or retain on or over a highway any scaffolding or other structure, in connection with any building, or demolition or the alteration, repair, maintenance or cleaning of any building which obstructs the highway pursuant to Section 169(1) and (2) of the 1980 Act.	S	£75 + returnable deposit (£100 min) on satisfactory completion	Z	£75 + returnable deposit (£100 min) on satisfactory completion	£75 + returnable deposit (£100 min) on satisfactory completion
Consideration of an application for consent temporarily to deposit building materials, rubbish or other things in a street that is a highway maintainable at the public expense or to make a temporary excavation in it, and the undertaking of site inspections to monitor compliance with such consent pursuant to Section 171(1),(2) (4) and (5) of the 1980 Act.	S	£75 to deposit building material	Z	£75 to deposit building material	£75 to deposit building material
Consideration of an application for consent for the obligation to erect a hoarding or fence in accordance with Section 172(1) of the 1980 Act to be dispensed with pursuant to sub-section (2) of that Section.	S	£75 + returnable deposit (£100 min) on satisfactory completion	Z	£75 + returnable deposit (£100 min) on satisfactory completion	£75 + returnable deposit (£100 min) on satisfactory completion
Anything done in connection with site inspections to monitor compliance with duties imposed by Section 172(3) and by Section 173(1) of the 1980 Act on a person who has erected a hoarding or fence.	S	Actual costs + Admin	Z	Actual costs + Admin	Actual costs + Admin
Consideration of an application for consent under Section 179(1) of the 1980 Act to construct works to which that Section applies under any part of the street	S	Actual costs + Admin	Z	Actual costs + Admin	Actual costs + Admin
Consideration of an application for consent to make an opening in the footway of a street as an entrance to a cellar or vault there under pursuant to Section 180(1) of the 1980 Act.	S	Actual costs + Admin	Z	Actual costs + Admin	Actual costs + Admin
Consideration of an application for consent to carry out any works in a street to provide means for the admission of light to premises situated under, or abutting on, the street pursuant to Section 180(2) of the 1980 Act	S	Actual costs + Admin	Z	Actual costs + Admin	Actual costs + Admin

# **Fees and Charges Booklet**

**2016-2017**

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Environment

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Housing Services

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PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	2015-16 PROPOSED BASIC CHARGE	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
£					
<b><u>LICENCES</u></b>					
<b><u>OTHER SALES AND SERVICE CHARGES</u></b>					
Food Export certificates	D				To be agreed by Licencing Committee
Voluntary Surrender of Foods	D				To be agreed by Licencing Committee
<b><u>Animal-Related Licences</u></b>					
All fees are plus the cost of vet visit payable on invoice before the licence is granted					
Animal Boarding Establishment	D				To be agreed by Licencing Committee
Animal Breeding Establishment	D				To be agreed by Licencing Committee
Pet Shop	D				To be agreed by Licencing Committee
Dangerous Wild Animals	D				To be agreed by Licencing Committee
Riding Establishment	D				To be agreed by Licencing Committee
Zoo	D				To be agreed by Licencing Committee
Performing Animals (Registration)	D				To be agreed by Licencing Committee
Skin Piercing Registrations					
Registration of acupuncture, tattooing , ear piercing and electrolysis	D				To be agreed by Licencing Committee
Note: Charge originally statutory - now discretionary					
<b><u>Street Trading Consents</u></b>					
Class A static vehicle 4-7 days per week inc. trade	D				To be agreed by Licencing Committee
Renewal					To be agreed by Licencing Committee
Class A static vehicle 1-3 days per week inc. trade	D				To be agreed by Licencing Committee
Renewal					To be agreed by Licencing Committee
Class A static vehicle 1-7 days per week 07.00-17.00	D				To be agreed by Licencing Committee
Renewal					To be agreed by Licencing Committee
Class A daily rate for street trading	D				To be agreed by Licencing Committee
Class B vehicle mobile around borough during its	D				To be agreed by Licencing Committee
Replacement vehicle plate within current annual cycle	D				To be agreed by Licencing Committee
<b><u>CONTROL OF DOGS</u></b>					
<b>Gemini Kennels Fees &amp; Charges</b>					
Kennelling per day	D	11.50			To be agreed by Licencing Committee
Admin Charge	D	46.50			To be agreed by Licencing Committee
<b>Call Out Charges</b>					
Weekday 9am - 10pm	D	51.50			To be agreed by Licencing Committee
Weekday 10pm - 9am	D	62.00			To be agreed by Licencing Committee
Weekend 9am - 10am	D	62.00			To be agreed by Licencing Committee
Weekend 10pm - 9am Bank Holidays and other times	D	72.00			To be agreed by Licencing Committee

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	2015-16 PROPOSED BASIC CHARGE	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>SEX ESTABLISHMENT LICENCES</u></b>					
Application for new licence	D	3,000.00		To be agreed by Licencing Committee	
Application for renewed licence	D	2,000.00		To be agreed by Licencing Committee	
Application for transfer	D			To be agreed by Licencing Committee	
<b><u>HACKNEY CARRIAGE LICENCES</u></b>					
<b>Vehicle Licences</b>					
Hackney Carriage (HC)	D	350.00		To be agreed by Licencing Committee	
HC Vehicle Wheelchair Accessible		300.00			
Private Hire Vehicle (PHV)	D	325.00		To be agreed by Licencing Committee	
PH Vehicle Wheelchair Accessible		275.00			
Vehicle Replacement	D	40.00		To be agreed by Licencing Committee	
Change of Ownership	D	40.00		To be agreed by Licencing Committee	
Vehicle Compliance Test	D	N/A	O	45.00	45.00
<b>Drivers Licences</b>					
HC & PH New (combined licence)	D	180.00		To be agreed by Licencing Committee	
HC & PH Renewal (combined licence)	D	150.00		To be agreed by Licencing Committee	
PH New	D	120.00		To be agreed by Licencing Committee	
PH Renewal	D	100.00		To be agreed by Licencing Committee	
HC New	D	120.00		To be agreed by Licencing Committee	
HC Renewal	D	100.00		To be agreed by Licencing Committee	
<b>Private Hire Operators</b>					
Operators having 1 vehicle	D	100.00		To be agreed by Licencing Committee	
Operators having 2 - 5 vehicles	D	300.00		To be agreed by Licencing Committee	
Operators having 6 - 10 vehicles	D	500.00		To be agreed by Licencing Committee	
Operators having 11 - 20 vehicles	D	800.00		To be agreed by Licencing Committee	
Operators having more than 20 vehicles	D	1,000.00		To be agreed by Licencing Committee	
<b>Other Charges</b>					
Additional Knowledge test	D	20.00		To be agreed by Licencing Committee	
Checking and sealing taximeters	D	5.00		To be agreed by Licencing Committee	
Replacement Drivers Badges	D	20.00		To be agreed by Licencing Committee	
Replacement Plate, mounting Bracket & Vehicle ID	D	N/A		To be agreed by Licencing Committee	
Replacement door stickers	D	5.00		To be agreed by Licencing Committee	
DBS	D	N/A	O	66.00	66.00

Proposed new Charge

Proposed New Charge

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	2015-16 PROPOSED BASIC CHARGE	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>FEE SCHEDULE FOR THE TESTING AND VERIFICATION OF WEIGHING AND MEASURING EQUIPMENT</u></b>					
These fees apply to work carried out during normal office hours. We are happy to carry out work outside of these times but an additional charge based on the time taken is made.					
<u>B. Special Weighing and Measuring Equipment</u>					
Weighing and measuring equipment per hour for submission, for the purpose of examination, testing, stamping or other evaluation of the equipment.					
	D	65.00 Per Officer/ hour	S	65.00 Per Officer/ hour	78.00 Per Officer/ hour
These would include:-					
1. Automatic or totalising weighing machines					
2. Equipment designed to weigh loads in motion					
3. Bulk fuel measuring equipment tested following a Regulation 65 or 66 occurrence.					
4. Equipment tested by means of statistical sampling					
5. The establishment of calibration curves for templates					
6. Templates graduated in millimetres					
7. Testing of other services in pursuance of a community obligation other than E.C. initial or partial verification.					
<u>C. Weights</u>					
Weights exceeding 5kg or not exceeding 500mg, 2CM					
	D	POA	S	POA	POA
Other Weights					
	D	POA	S	POA	POA
<u>D. Measures</u>					
Linear Measures :					
Not exceeding 3m, for each scale					
	D	POA	S	POA	POA
Capacity Measures :					
Capacity Measures, without divisions, not exceeding 1 litre					
	D	POA	S	POA	POA
Cubic Ballast Measures : (Other than brim measures )					
	D	POA	S	POA	POA
Liquid capacity measures for making up and checking quantity packages					
	D	POA	S	POA	POA
Template: Per Scale first item					
	D	POA	S	POA	POA
Second & Subsequent Items					
	D	POA	S	POA	POA
<u>E. Weighing Instruments</u>					
a) Non-EC					
Not Exceeding 1 tonne					
	D	POA	S	POA	POA
Exceeding 1 tonne to 10 tonne (2240lb-22400lb)					
	D	POA	S	POA	POA
Exceeding 10 tonnes					
	D	POA	S	POA	POA
b) EC (NAWI)					
Not Exceeding 1 tonne					
	D	POA	S	POA	POA
Exceeding 1 tonne to 10 tonne (2240lb-22400lb)					
	D	POA	S	POA	POA
Exceeding 10 tonnes					
	D	POA	S	POA	POA

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	2015-16 PROPOSED BASIC CHARGE	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
When testing instruments incorporation remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be based upon the basic fee given above plus a 50% surcharge.					
When supplying specialist equipment (including but not limited to weighbridge test unit, van and test weights, etc) an additional fee may be charged hourly, daily or per appointment, according to circumstance.					
<u>F. Measuring Instruments for Intoxicating Liquor</u>					
1. Not exceeding 150 ml	D	POA	S	POA	POA
2. Other	D	POA	S	POA	POA
<u>G. Measuring Instruments for Liquid Fuel and Lubricants</u>					
Container type (unsubdivided)	D	POA	S	POA	POA
Single/multi (nozzles)					
First Nozzle Tested, per site	D	POA	S	POA	POA
Each Additional Nozzle Tested	D	POA	S	POA	POA
Testing of Peripheral electronic equipment on a separate visit	D	POA	S	POA	POA
Testing of credit card acceptor (per unit, regardless of no. of slots/nozzles/pumps)	D	POA	S	POA	POA
<u>H. Road Tankers Liquid Fuel (Above 100 Litres)</u>					
1. Metre measuring systems					
Wet hose type with two testing liquids	D	POA	S	POA	POA
Wet hose with three testing liquids	D	POA	S	POA	POA
Dry hose type with two testing liquids	D	POA	S	POA	POA
Dry hose with three testing liquids	D	POA	S	POA	POA
Wet/Dry Hose with two testing liquids	D	POA	S	POA	POA
Wet/Dry Hose with three testing liquids	D	POA	S	POA	POA
Following a regulation 65 to 66 occurrence	D	POA	S	POA	POA
2. Dipstick measuring systems					
(a) Up to 7600 litres (for calibration of each compartment and production of chart)	D	POA	S	POA	POA
(b) for any compartment over 7600 litres, basic fee plus additional costs at the rate of £59.90 per extra officer/hour	D	POA	S	POA	POA
(c) Initial/spare dipstick (each)	D	POA	S	POA	POA
(d) Replacement dipstick (including examination of compartment)	D	POA	S	POA	POA
<u>I. Certificate of Errors</u>					
For Supplying a certificate containing results of errors found on testing. Certificate supplied request of the submitter; fee applies when no other fee is payable)	D	54.00	S	54.00	64.80
Other Certificates	D	41.00	O		0.00
<u>J. Poisons Act Registrations</u>					
1. Initial Registration	D	37.00	O		0.00
2. Re-registration	D	20.00	O		0.00
3. Change in details of registration	D	10.50	O		0.00

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	2015-16 PROPOSED BASIC CHARGE	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
<u>Massage and Special Treatment Licences</u>		£		£	£
Replacement Licence (address change or change of ownership)	D	60.00	O	To be agreed at Committee	
<u>Provision of information concerning Health and Safety at work effective from 1st April 1999</u>					
Most information will be provided free of charge but the Council reserves the right to make a reasonable charge where significant work needs to be undertaken to answer the query.					
(a) Factual Statement / Voluntary Disclosure (postage included)	D	65.00	S	To be agreed at Committee	
(b) Photographs (postage included)	D	1.50	S	To be agreed at Committee	
(c) Photocopying / copies of Public Registers	D	0.10	S	To be agreed at Committee	
<b>Other Environmental Protection Charges</b>					
Environmental surveys - Private Companies per hour	D	65.00	O	65.00	65.00
Contaminated Land enquiries - Solicitors / Potential home owners per hour	D	65.00	O	65.00	65.00
Service of notice 10 properties drainage per hour	D	65.00	O	65.00	65.00
Nuisance and public health EP officers charges per hour	D	32.00	O	32.00	32.00
Contaminated Land enquiries - Residents -flat fee	D	30.00	O	30.00	30.00
Swimming pool sampling (e-coli etc) per sample	D	50.00	O	50.00	50.00
High Hedges Fixed Charge for owners on Benefits	D	250.00	O	250.00	250.00
High Hedges Fixed Charge for all other owners	D	500.00	O	500.00	500.00

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	2015-16 PROPOSED BASIC CHARGE	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>ABANDONED VEHICLES</u></b>					
Unwanted vehicles (not including Caravans) : Where collection and disposal is carried out by the Council's authorised contractor	D	40.00	S		0.00
Unwanted Caravans: Where collection and disposal is carried out by the Council's authorised contractor	D	160.00	S		0.00
Abandoned vehicles: Where collection and disposal is carried out by the Council's authorised contractor					
To take vehicle into storage	D	170.00	S		0.00
Storage (When taken into safe custody) per day	D	17.50	S		0.00
Fixed Penalty Notice for abandoning a Vehicle	D	205.00	O		0.00
Administration charge for removal of vehicle from private property when directed by Management company	D	60.00	S		0.00
<b><u>ENFORCEMENT FEES - FIXED PENALTY NOTICES</u></b>					
Fly Posting - the inappropriate display of advertising in the Borough without formal permission.	D	75.00	O		0.00
Fixed Penalty Notice if paid within 10 days	D	50.00	O		0.00
Dog Fouling - allowing dogs to foul footpath and/or green spaces without disposing of same appropriately	D	75.00	O		0.00
Fixed Penalty Notice if paid within 10 days	D	50.00	O		0.00
Litter. Depositing of litter on land in the open air	D	75.00	O		0.00
Fixed Penalty Notice if paid within 10 days	D	50.00	O		0.00
Failure to comply with Street Litter Control Notice/Litter Clearing Notice	D	75.00	O		0.00
Fixed Penalty Notice if paid within 10 days	D	60.00	O		0.00
Waste Receptacles. If refuse is not properly contained	D	75.00	O		0.00
Fixed Penalty Notice if paid within 10 days	D	60.00	O		0.00
Graffiti.	D	75.00	O		0.00
Fixed Penalty Notice if paid within 10 days	D	50.00	O		0.00

PUBLIC PROTECTION	STATUTORY OR DISCRETIONAR	2015-16 PROPOSED BASIC CHARGE	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>Gambling Licences</u></b>					
<b>Regional casino premises Licence</b>					
Application fee in respect of Premises Licence	D	15,000	O		0
Annual Fee	D	15,000	O		0
Application fee to vary a licence	D	7,500	O		0
Application fee to transfer a licence	D	6,500	O		0
Application fee for reinstatement of a licence	D	6,500	O		0
Application fee in respect of Provisional Statement	D	15,000	O		0
<b>Large casino premises Licence</b>					
Application fee in respect of Premises Licence	D	10,000	O		0
Annual Fee	D	10,000	O		0
Application fee to vary a licence	D	5,000	O		0
Application fee to transfer a licence	D	2,150	O		0
Application fee for reinstatement of a licence	D	2,150	O		0
Application fee in respect of Provisional Statement	D	10,000	O		0
<b>Small casino premises Licence</b>					
Application fee in respect of Premises Licence	D	8,000	O		0
Annual Fee	D	5,000	O		0
Application fee to vary a licence	D	4,000	O		0
Application fee to transfer a licence	D	1,800	O		0
Application fee for reinstatement of a licence	D	1,800	O		0
Application fee in respect of Provisional Statement	D	8,000	O		0
<b>Bingo premises Licence</b>					
Application fee in respect of Premises Licence	D	3,000	O		0
Annual Fee	D	800	O		0
Application fee to vary a licence	D	1,500	O		0
Application fee to transfer a licence	D	1,000	O		0
Application fee for reinstatement of a licence	D	1,000	O		0
Application fee in respect of Provisional Statement	D	3,000	O		0
<b>Adult Gaming Centre premises Licence</b>					
Application fee in respect of Premises Licence	D	1,600	O		0
Annual Fee	D	800	O		0
Application fee to vary a licence	D	800	O		0
Application fee to transfer a licence	D	1,000	O		0
Application fee for reinstatement of a licence	D	1,000	O		0
Application fee in respect of Provisional Statement	D	1,600	O		0

PUBLIC PROTECTION	STATUTORY OR DISCRETIONARY	2015-16 PROPOSED BASIC CHARGE	VAT GROUP	2016-17 PROPOSED BASIC CHARGE
<b><u>Gambling Licences</u></b>		£		£
<b>Betting Premises (Track) Licence</b>				
Application fee in respect of Premises Licence	D	2,500	O	To be agreed at Committee
Annual Fee	D	1,000	O	To be agreed at Committee
Application fee to vary a licence	D	1,250	O	To be agreed at Committee
Application fee to transfer a licence	D	950	O	To be agreed at Committee
Application fee for reinstatement of a licence	D	950	O	To be agreed at Committee
Application fee in respect of Provisional Statement	D	2,500	O	To be agreed at Committee
<b>Family Entertainment Centre Premises Licence</b>				
Application fee in respect of Premises Licence	D	1,600	O	To be agreed at Committee
Annual Fee	D	600	O	To be agreed at Committee
Application fee to vary a licence	D	800	O	To be agreed at Committee
Application fee to transfer a licence	D	800	O	To be agreed at Committee
Application fee for reinstatement of a licence	D	800	O	To be agreed at Committee
Application fee in respect of Provisional Statement	D	1,600	O	To be agreed at Committee
<b>Regional casino premises Licence</b>				
Application fee in respect of Premises Licence	D	2,500	O	To be agreed at Committee
Annual Fee	D	500	O	To be agreed at Committee
Application fee to vary a licence	D	1,200	O	To be agreed at Committee
Application fee to transfer a licence	D	1,000	O	To be agreed at Committee
Application fee for reinstatement of a licence	D	1,000	O	To be agreed at Committee
Application fee in respect of Provisional Statement	D	2,500	O	To be agreed at Committee



**2016-17  
PROPOSED  
CHARGE  
INCLUDING  
VAT**

£

ENVIRONMENTAL SERVICES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>BURIAL GROUNDS</u></b>					
Burial fees, payments and sums set out below apply where the person to be interred or in respect of whom the right is granted is, or immediately before their death was a resident of the Borough of Thurrock or, in the case of a stillborn child, where the parents (or one of them ) are, or at the time of the interment were such residents.					
<b><u>PART 1 INTERMENT</u></b>					
<b><u>A. In a grave</u></b>					
1. Buried or cremated remains of persons up to 16 years	D	145.00	E	152.00	152.00
2. Persons exceeding 16 years	D	600.00	E	630.00	630.00
3. Cremated remains in full size grave	D	280.00	E	294.00	294.00
<b><u>B. Exclusive Right of Burial (Including registration)</u></b>					
In a full size grave-Lawn Section	D	700.00	E	735.00	735.00
In a full size grave-Traditional grave where available	D	1,400.00	E	1,470.00	1,470.00
<b><u>PART 2</u></b>					
<b><u>A. Memorial Gardens Section</u></b>					
1. Includes plaque for 7 years & loose interment of ashes	D	170.00	E	200.00	200.00
2. Erection of memorial plaque only for 7 years (no ashes to inter)	D	130.00	E	160.00	160.00
3. Renewal of 7 year subscription:					
with existing plaque	D	105.00	E	110.00	110.00
with replacement plaque	D	140.00	E	170.00	170.00
4. Additional interment of ashes and replacement plaque for further 7 years where original subscription has:-					
more than 4 years to run	D	100.00	E	130.00	130.00
less than 4 years to run	D	165.00	E	195.00	195.00
<b><u>B. Cremated Remains Section</u></b>					
1. Exclusive Right of Burial for a forty year period	D	280.00	E	294.00	294.00
2. Interment of Ashes	D	280.00	E	294.00	294.00
<b><u>PART 3 - MONUMENTS, GRAVESTONES, TABLETS &amp; MONUMENTAL INSCRIPTIONS</u></b>					
A. For the right to erect or place on a grave in respect of which exclusive right of burial has been granted, a monument, gravestone or tablets.	D	145.00	E	152.00	152.00
B. For the right to erect or place on a grave in respect of which an exclusive right of burial has not been granted: a tablet not exceeding 20" x 18" x 6" base	D	125.00	E	131.00	131.00
The fees indicated for Part 3 include the first inscription. For each inscription after the first .	D	55.00	E	58.00	58.00
<b><u>PART 4 - OTHER BURIAL FEES</u></b>					
1. Transfer of grant of exclusive right of burial fee for registering the transfer and endorsing the deed	D	60.00	E	63.00	63.00
2. Memorial tree (New trees no longer available) Interment of second set of ashes for existing memorial trees only	D	280.00	E	294.00	294.00
3. Memorial Bench	D	1,050.00	S	1,100.00	1,320.00
4. Additional Plaque	D	91.67	S	100.00	120.00

ENVIRONMENTAL SERVICES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>Trade Waste Charges</u></b>					
<u>Bin Size (per lift)</u>					
240 refuse	D	Negotiable	O	Negotiable	Negotiable
240 recycling	D	Negotiable	O	Negotiable	Negotiable
1,100 refuse	D	Negotiable	O	Negotiable	Negotiable
1,100 recycling	D	Negotiable	O	Negotiable	Negotiable
<b><u>Bulky Waste Collections</u></b>					
<u>i) Collection and disposal of up to three items</u>	D	27.00	E	30.00	30.00
<u>ii) Each additional item</u>	D	7.00	E	8.00	8.00
<b><u>Council Managed Allotments</u></b>					
1 x 10 rod plot	D	95.00	E	97.00	97.00
1 x 5 rod (1/2 size plot)	D	50.00	E	51.00	51.00
Senior Citizens receive 15% discount					
Blue Badge Holders receive 15% discount					

ENVIRONMENTAL SERVICES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<b><u>PARKS</u></b>					
<b><u>FOOTBALL</u></b>					
Adult Pitch with Changing Facilities per match	D		E	72.00	72.00
Youth Pitch per match	D	Previously Charged per Season	E	43.00	43.00
Child Pitch per match	D		E	35.00	35.00
Mini Pitch per match			E	7.00	7.00
<b><u>RUGBY</u></b>					
Adult Pitch per match	D		E	72.00	72.00
Youth Pitch per match	D	Previously Charged per Season	E	43.00	43.00
Mini Pitch per match	D		E	7.00	7.00
<b><u>CRICKET</u></b>					
Adult Pitch per match	D		E	84.00	84.00
Youth Pitch per match	D	Previously Charged per Season	E	39.00	39.00
<b><u>BOWLS</u></b>					
Thurrock Bowls Assoc - exclusive use of 8 greens					
Under 60	D	136.00	E	143.00	143.00
Over 60	D	110.00	E	115.00	115.00
Under 18	D	64.00	E	67.00	67.00

**VAT**

Short term lets of sports facilities are normally standard rated but are exempt from Value Added Tax if the facility is let for a series of short periods provided all the following conditions are met.

- (a) The series must be of 10 or more periods. Usually 16.
  - (b) Each period must be for playing the same sport or activity and must be in the same place
  - (c) The interval between each period must not be less than 1 day or more than 14 days
  - (d) There must be clear evidence of the existence of a written agreement for the series of lets, including evidence of payment in full for the series, whether or not the right to use the facility is actually exercised on a particular occasion.
  - (e) The let must be made to a school, a club or an association.
  - (f) The hirer must in all cases have exclusive use of the facility.
- NOTE \* Denotes surcharge for every participating non - member